

TIMELINE

DIGITAL SCHOLARSHIP PROJECTS

INQUIRY & REVIEW

- Initial Consultation
- Application Meeting
- Review & Final Decision

1-4 MONTHS

MOU TO SUBMISSION

- MOU & Project Agreement
- Kick-off Meeting
- Monthly check-in meetings until project submission

2-18 MONTHS

REVISION & FINALIZING

- Submit Project Documents
- Meet to Review Submission
- Submission Revision
- Final Submission

1-3 MONTHS

WEB DEVELOPMENT

- Wireframe
- Site Build
- Web Design
- Accessibility and UX Checks

6-10 WEEKS

FINAL REVIEW

- Beta testing (DPST Team & author)
- Review by peers (author responsible)
- Final Changes

4-6 WEEKS

PROJECT LAUNCH

- Press Release & Library Promotion
- Faculty self-promotion & Sharing

1-2 WEEKS

AFTERLIFE

- Preservation
- Web maintenance
- Sunsetting
- Continual review for accessibility compliance
- Updates or additions w/a new MOU (upon request)

ONGOING

TIME RESTRICTIONS

All steps in each element of the timeline must be completed within the window period; failure to meet the time requirements can result in project termination.